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3 Ways to Align Your Remote Project Team With SharePoint

presented by

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BrightWork

Some of the companies we work with and have provided Project Management Solutions

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Challenges of a Remote Team

"To succeed as individuals and as a team, we needed to get comfortable with constant change and add more structure."

Tips for Managing a Remote Team

- Strong Leadership

- Maintain regular meeting rhythms

- Define roles and responsibilities

- Virtual Water Cooler

- Prioritizing the backlog

- Single Source of truth

- Celebrate Success!

Agenda

- **Aligning Your Remote Project Team**

  - **Manage Tasks** to ensure visible accountability across your team.

  - **Find your Work** in a centralized tool with Project and Project Office reporting.

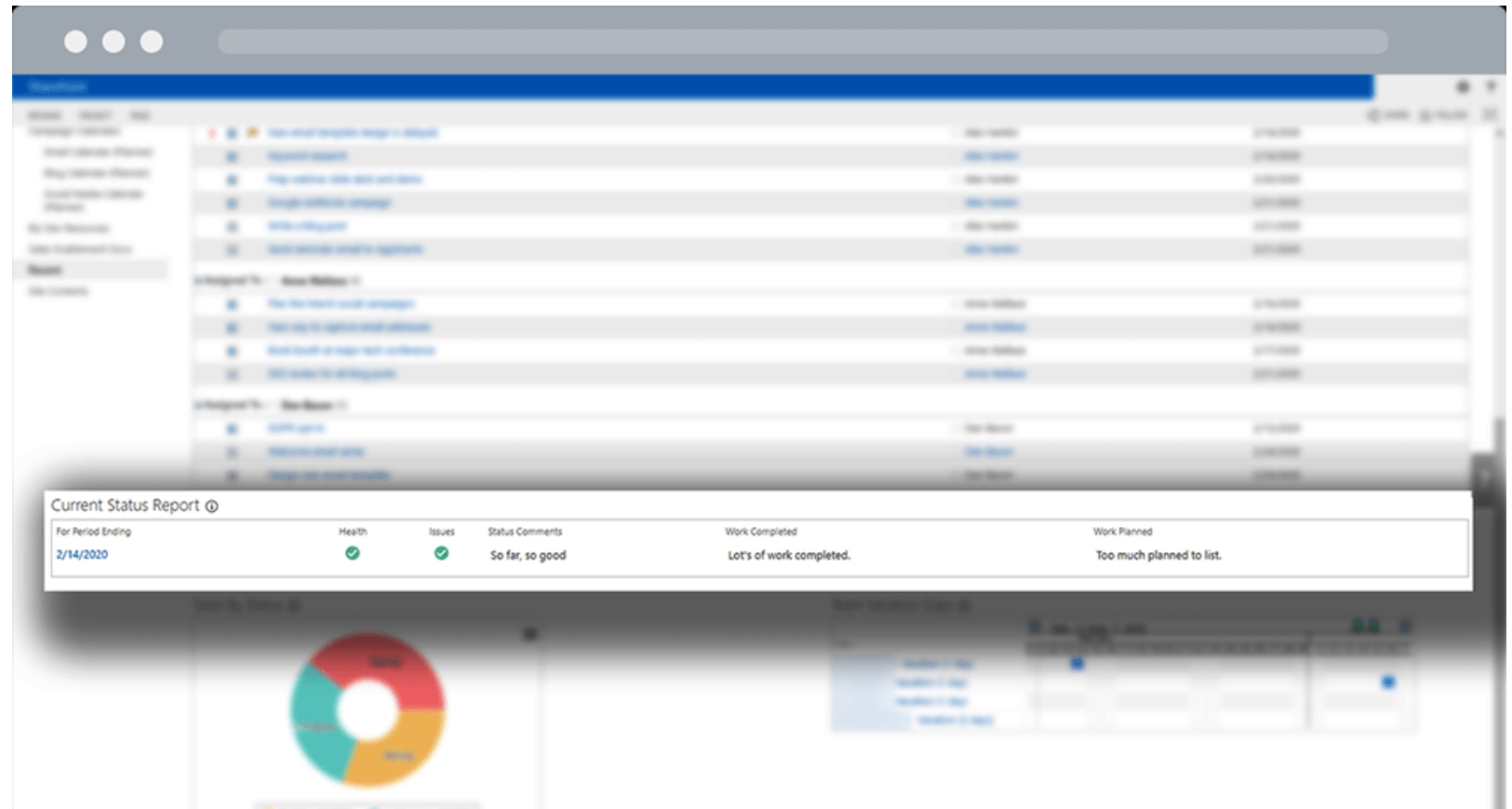 - **Communicate with your Team** using advanced reporting and scheduled emails.

- **Q&A**
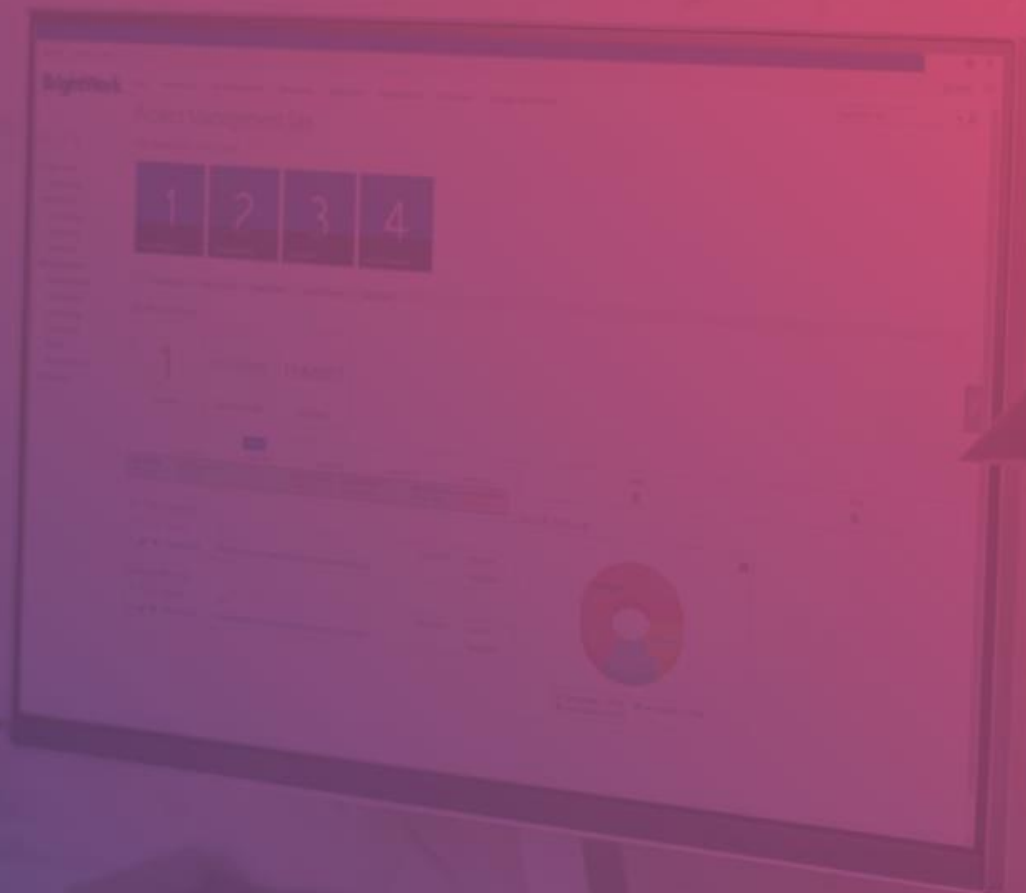
Plan the Project Schedule

Use the **Project Tasks List** to build your project schedule.
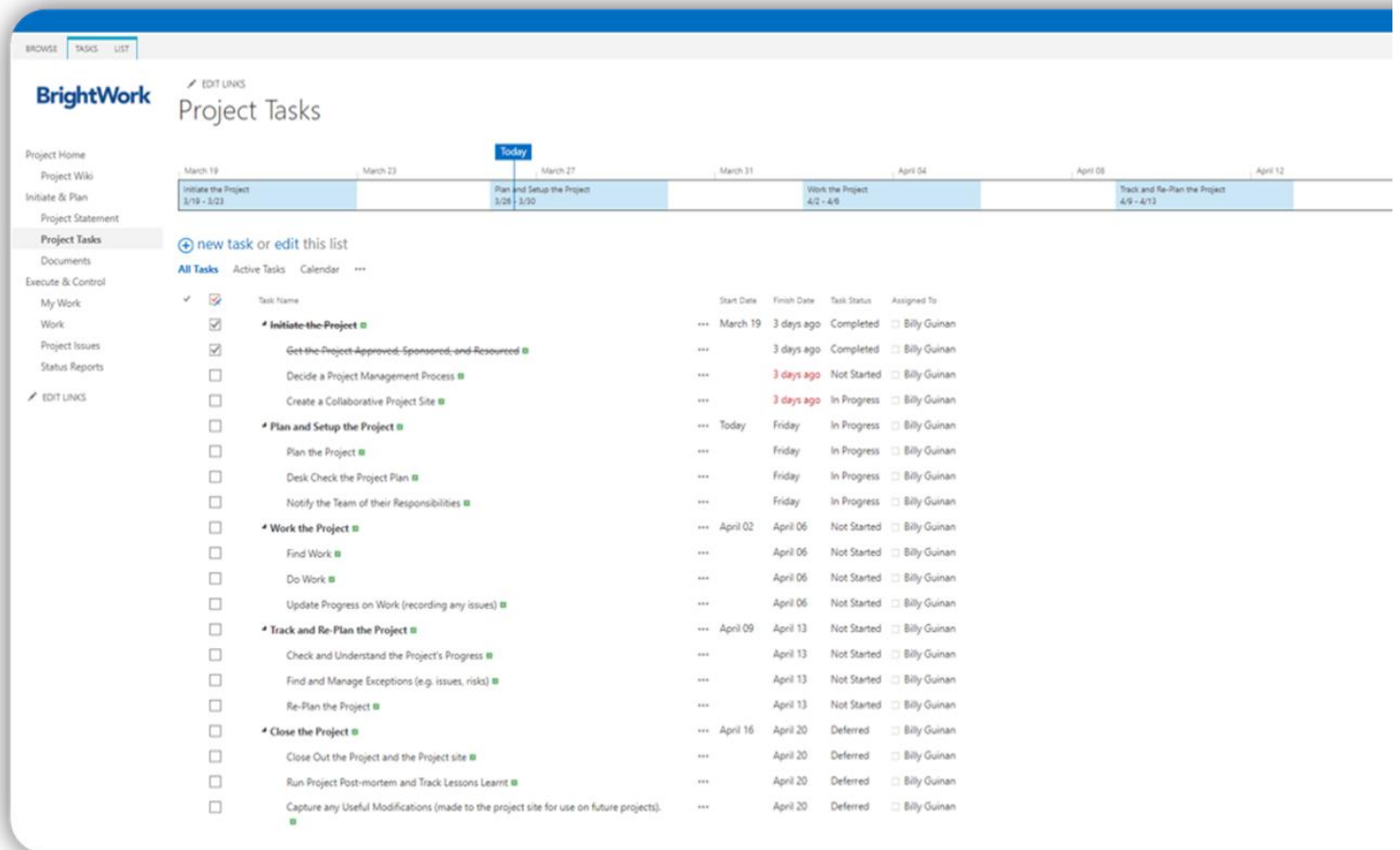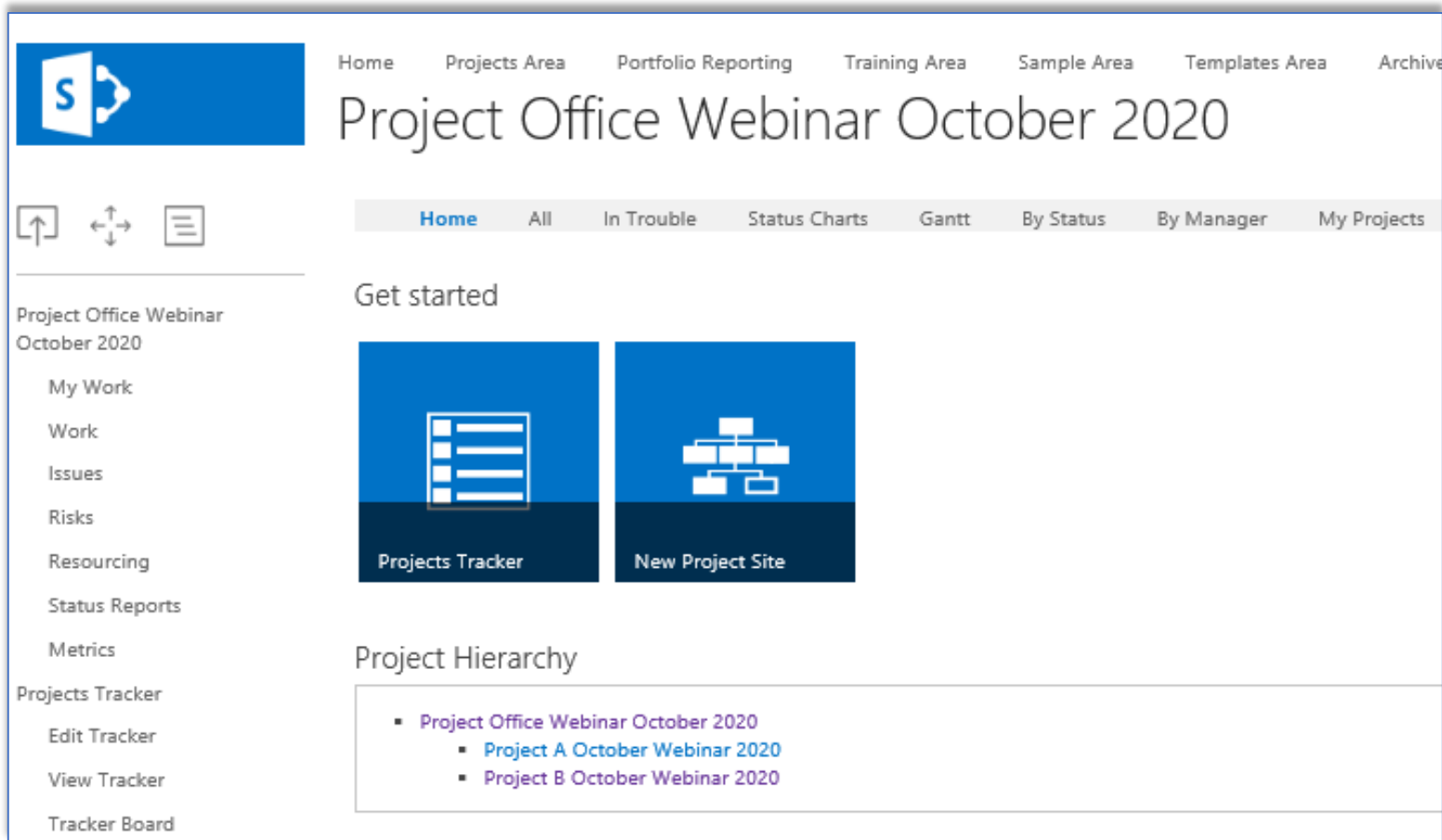
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Project Reporting

BrightWork templates come with automated reporting and dashboards to provide project visibility to the people who need it.
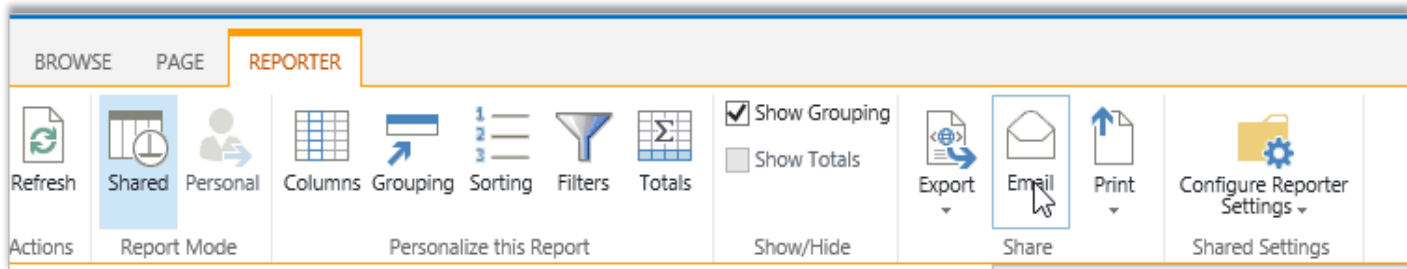
Project Office Work Reporting

MY WORK
Same reports offered at the Project Site level under 'MY WORK' but for all the Projects within the Project Office.
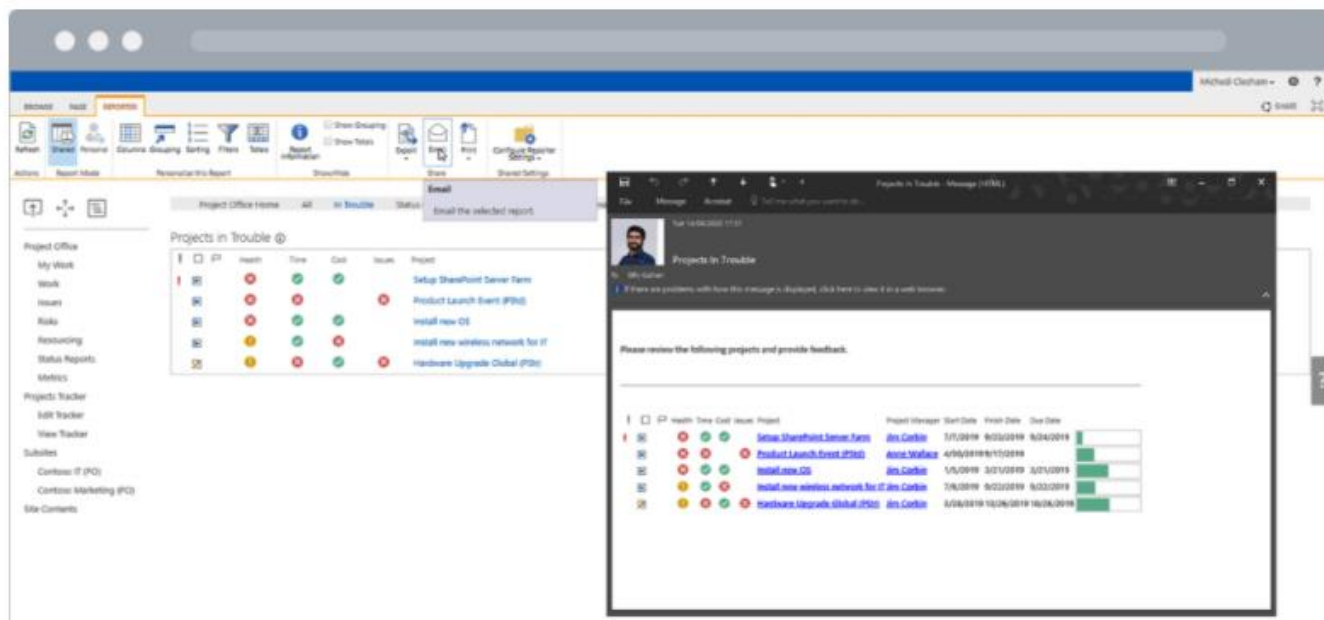
WORK
Same reports offered at the Project Site level under 'WORK' but for all the Projects within the Project Office.

Email A Report

Schedule An Email Report

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Schedule An Email Report contd.

QUESTIONS?

↘ Use the Question pane in GoToWebinar to ask questions

APPENDIX
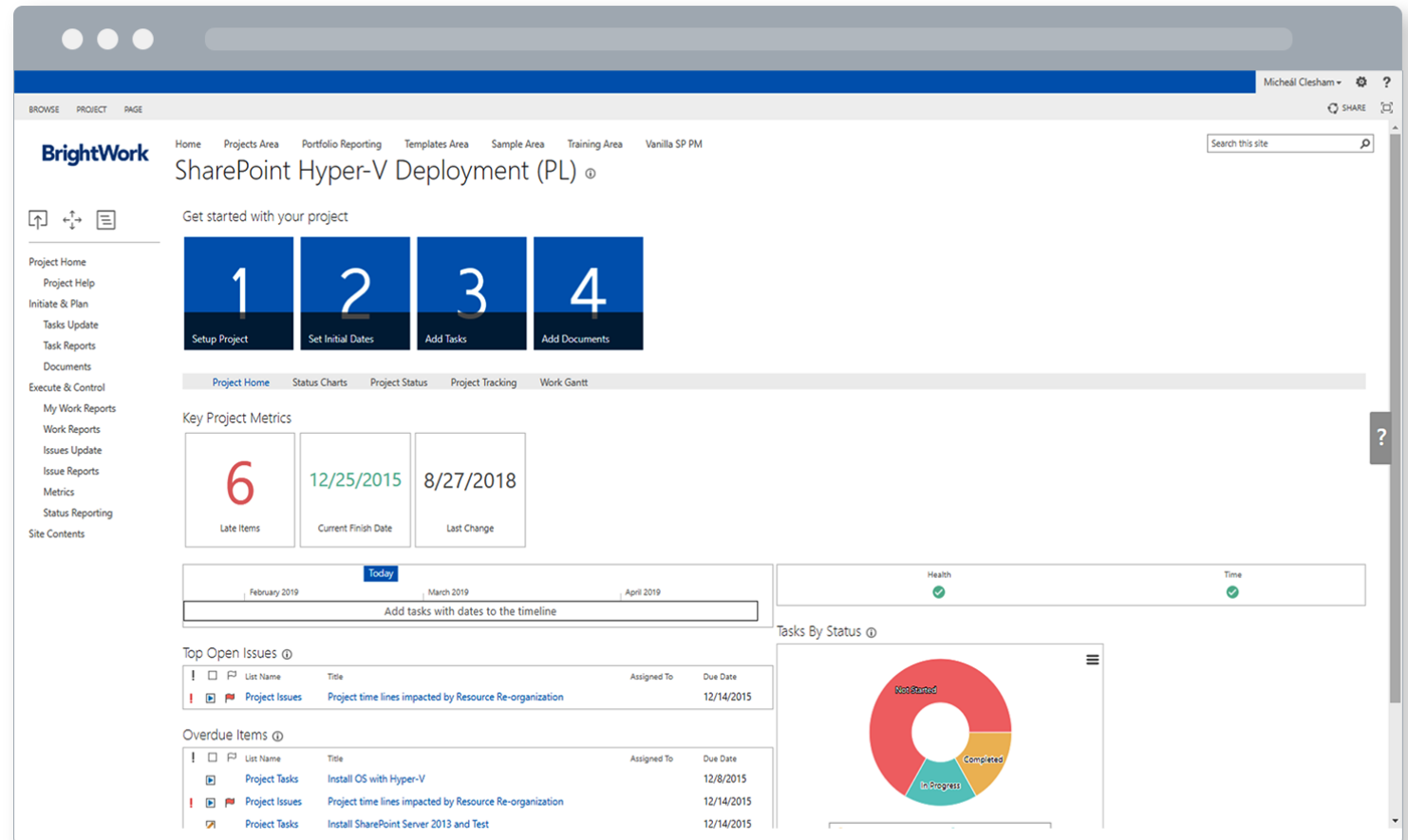
PROJECTS
Start with Standardized Project Management Templates

BrightWork includes a range project management templates that help you get projects started the right way every time, with the right amount of project management for the project and team in question.

Increase productivity by centralizing all project information into a single, cohesive tool.

PROJECTS
Collaborate with a Team-focused Project Site

Team members can find, do and report on their work in a team-focussed project site with BrightWork.

Manage your schedule with instant visibility into project and non-project tasks.

Manage your schedule with instant visibility into project and non-project task

PORTFOLIOS
Approve with Scalable Project Request Management

BrightWork gives you a simple process for deciding which projects get approved and automatically creates the new project site.

Develop a transparent ranking process to ensure alignment with business objectives
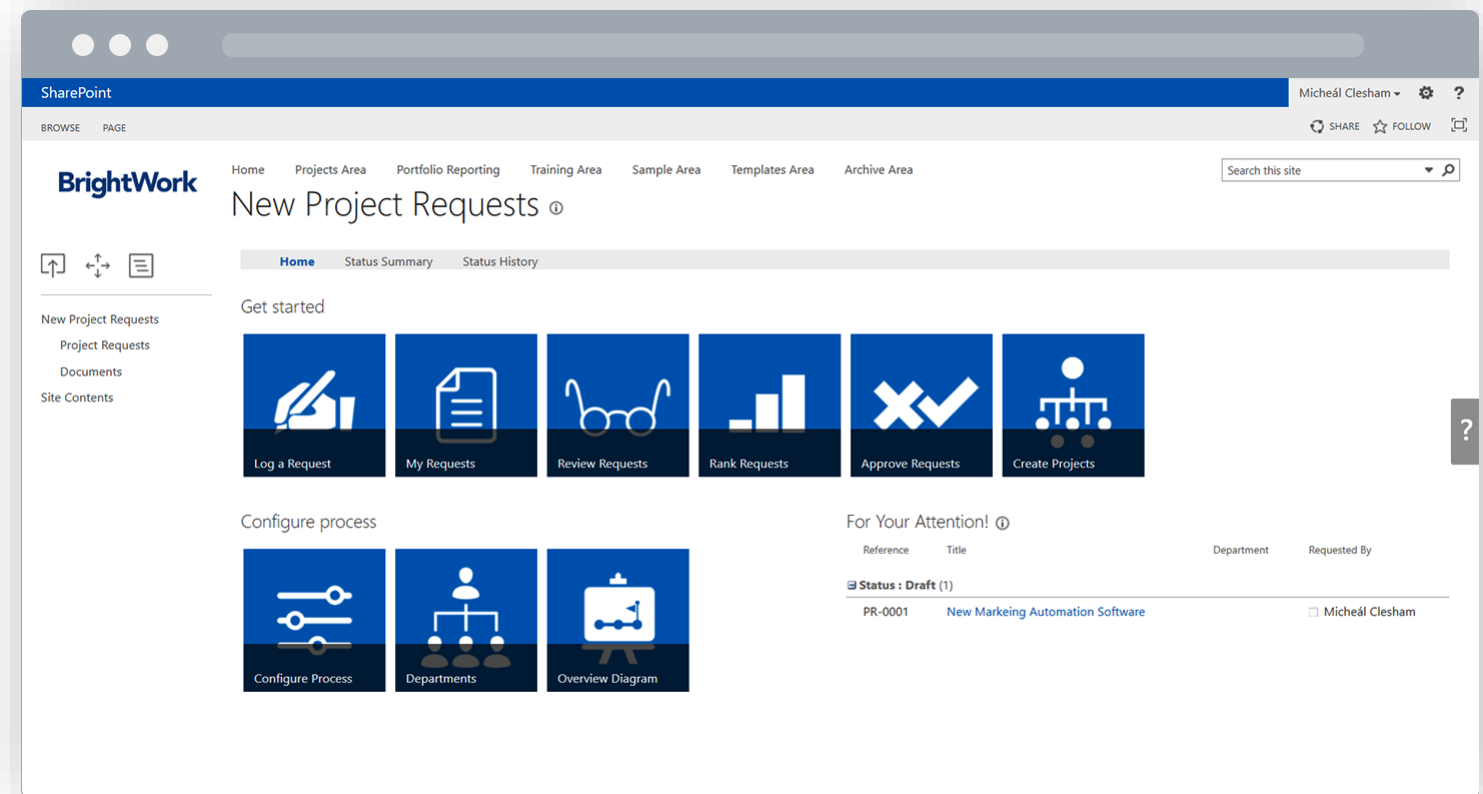
PORTFOLIOS
Track with Real-Time Portfolio Dashboards

BrightWork reporting dashboards allow you to quickly track the health and progress of all projects across the organization.

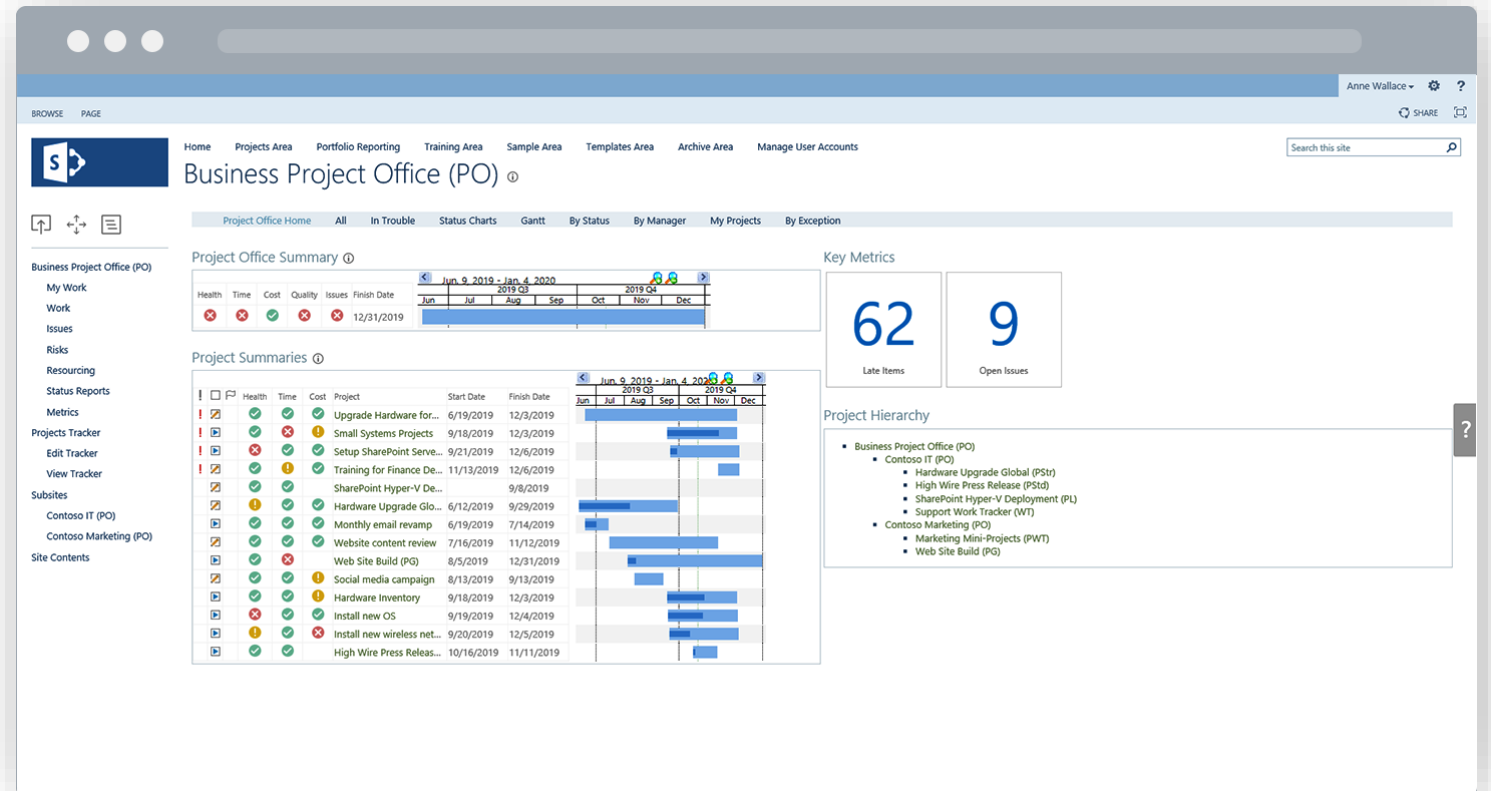Get visibility and drill into the detail of specific projects.

PORTFOLIOS
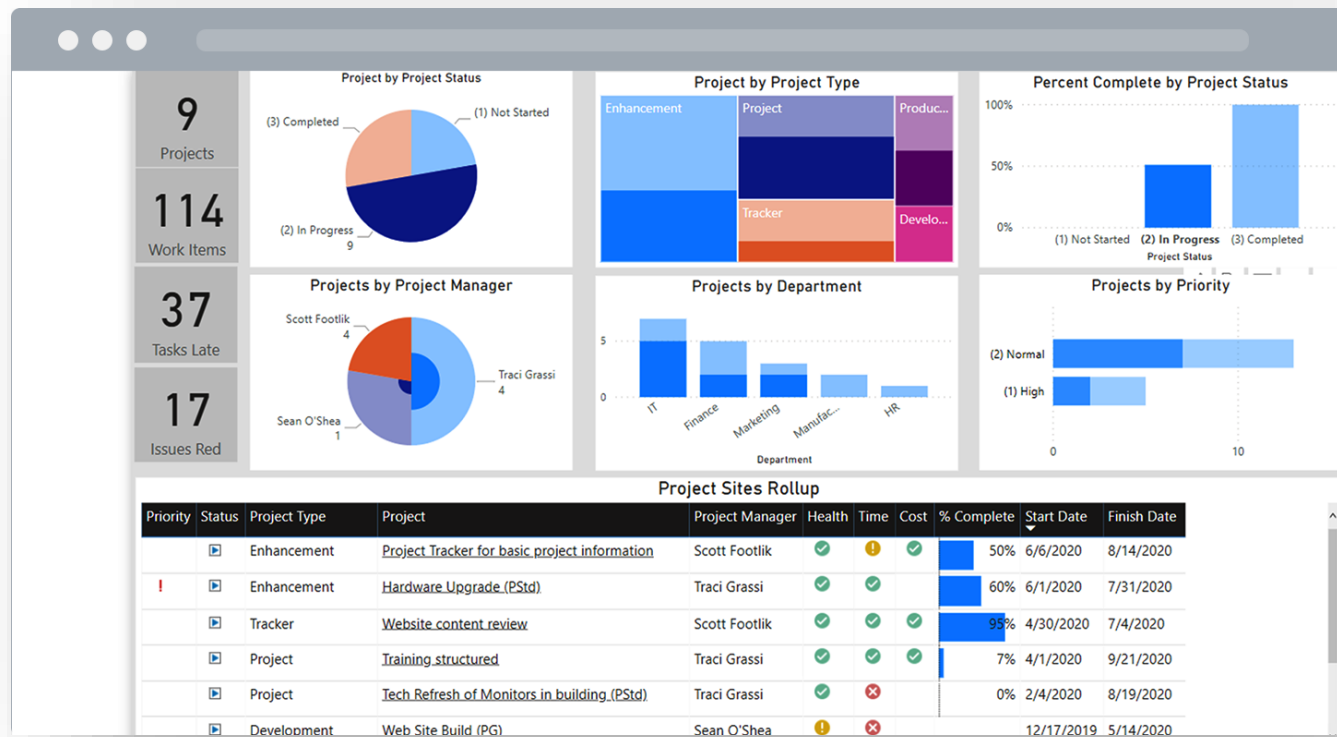**Allocate with High-Visibility Resource Management**

Simple resource reports help you track and forecast resource allocation to make sure you have optimal resource utilization across projects.

Prevent burnout and boost team morale with more transparency around workloads and commitments.

BrightWork Power BI Pack

The BrightWork Power BI Pack is a pre-report built with six central dashboards.

- Portfolio Dashboard
- Portfolio Timeline
- Project Task Timeline
- Work Reports
- Status Report Dashboard
- Issue Report

SHAREPOINT
Deploy with a Low IT Burden

As BrightWork is built on the industry SharePoint platform, organizations can leverage existing and investments in infrastructure and training.

Reduce the learning curve and accelerate user adoption with a familiar environment.

SHAREPOINT
Start with local, best-practice templates and BrightWork Assistance.

Taking a template based approach to projects makes it easy to improve project standards.

Reduce resistance to change with training resources for new project managers and team members.
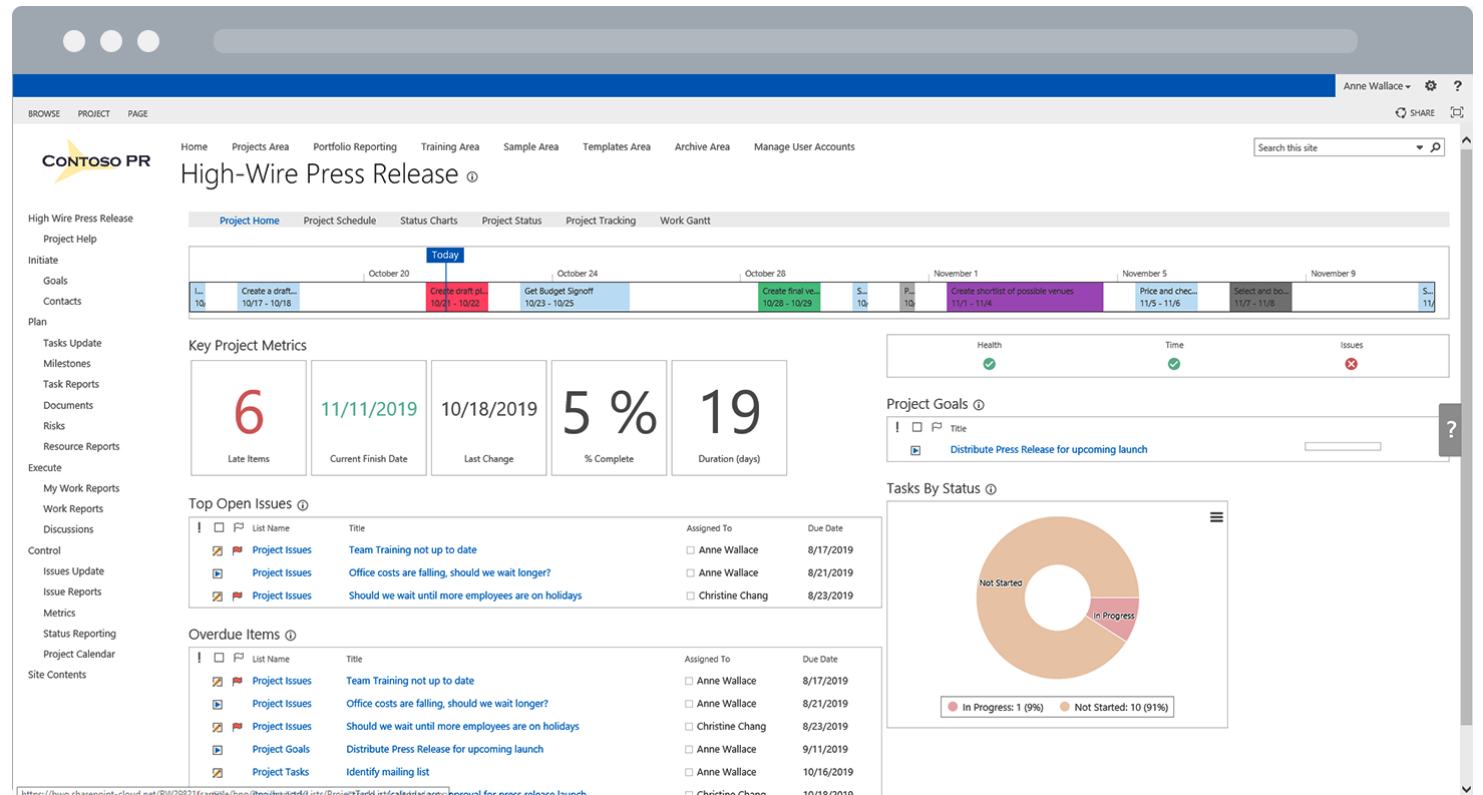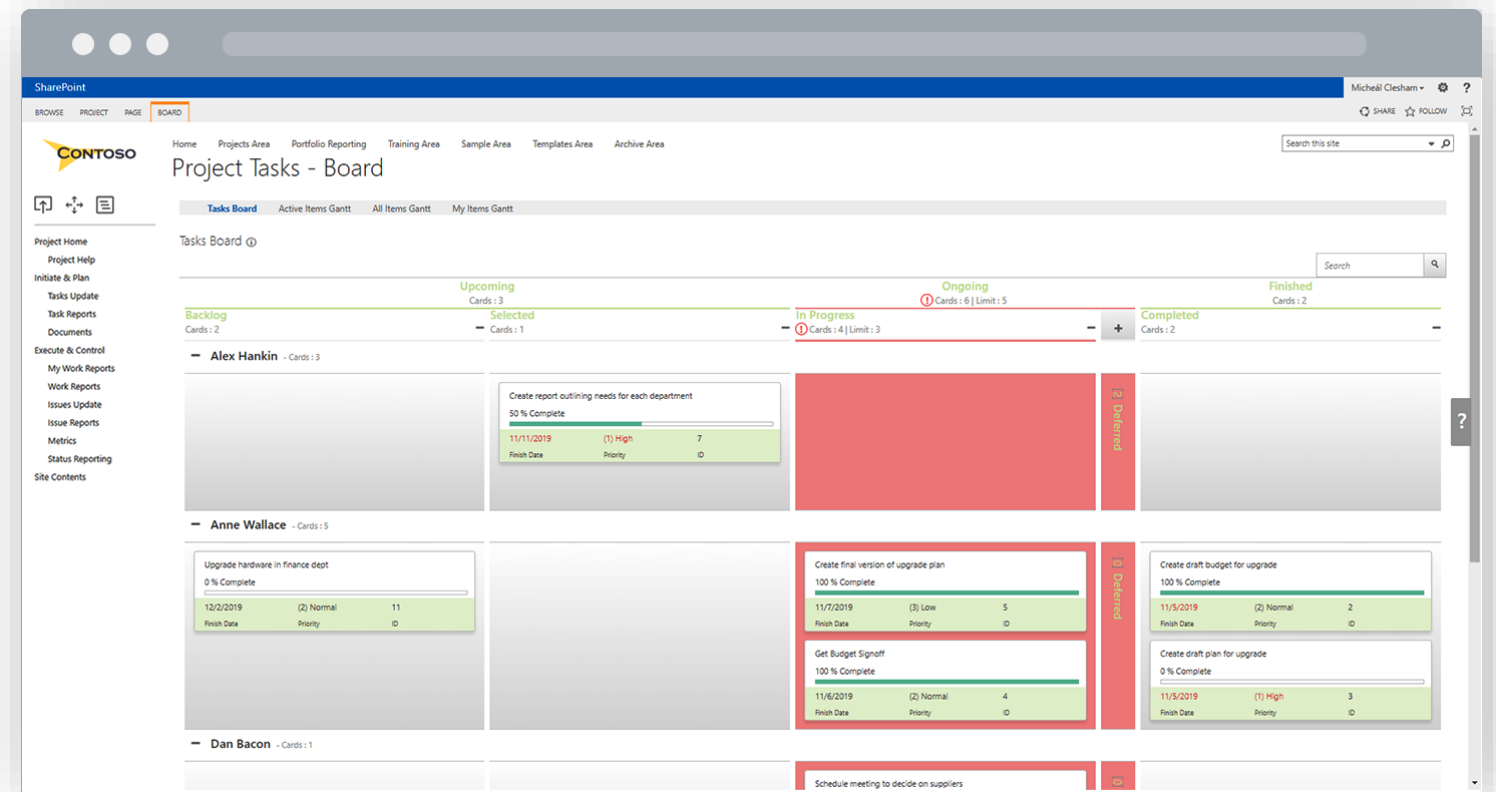
BrightWork Services
Do more with tailored Training and Support

SOLUTION SERVICES
- Deployment JumpStart
- Training & Certification
- BrightWork Support

PROJECT MANAGEMENT SERVICES
- Health Check
- Coaching
- Leadership Training

PLATFORM SERVICES
- BrightWork Upgrade
- Microsoft Power BI Pack
- SharePoint Upgrade