

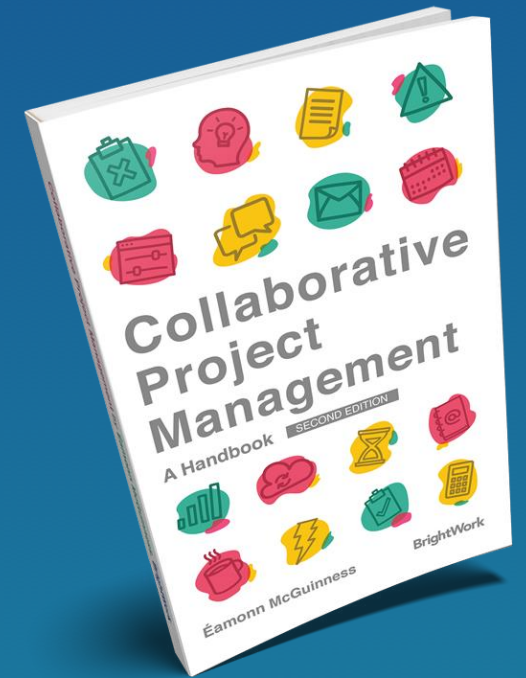
Collaborative Project Management: A 3-Step Framework



WEBINAR HOST: Ciara McDonnell



YOUR PRESENTER: Éamonn McGuinness
BrightWork CEO and Handbook Author



“EU wastes migrant aid millions with 'chaotic and badly managed' projects ... the projects were poorly designed, badly managed, chaotically supervised and, as a result, were often ineffective.”

European Court of Auditors.



<http://www.telegraph.co.uk/news/worldnews/europe/eu/12196776/EU-wastes-migrant-aid-millions-with-chaotic-and-badly-managed-projects.html>

The United States Department of Defense cancelled 18 major programs in the 2000s, having spent more than \$59M.

“many of these cancellations were arguably justified due to requirements creep and cost overruns”.

This data was based on a sample of 18 major programs.



https://csis.org/files/publication/160126_Harrison_DefenseModernization_Web.pdf

“Over half of construction project owners experienced one or more underperforming projects in the previous year”.

KPMG's Global Construction survey



<https://home.kpmg.com/xx/en/home/media/press-releases/2015/04/construction-project-failures-weigh-industry.html>

IMAGINE!



Carry out a simple self-test to see if your teams needs collaborative project management guidance:

SELF-TEST via Survey:

Do Your Projects
Need
Collaborative
Project
Management
Guidance?

1. All our projects are **meeting expectations**?
2. We have **good visibility** into all projects **to control**?
3. Our project teams are **skilled and trained** in project management?
4. There are effective **templates / local guidance** available to help deliver projects?
5. Pretty much none of the above



COMMON SENSE IS NOT
SO COMMON

~ Voltaire

...Also true for project management!

Our “Common Sense” Journey at BrightWork

First Guide:
2010

Handbook, 1st
edition: 2016



Outlines the tools, resources, stages and leadership needed to deliver projects **COLLABORATIVELY.**

Collaborative Project Management

A FRAMEWORK WITH 3 GUIDING PRINCIPLES

Collaborate
to Innovate

Lead
to Succeed

Evolve
to Grow

Collaborative Project Management: A 3-STEP FRAMEWORK

BrightWork



Making it easier to **COLLABORATIVELY** manage **SUCCESSFUL** projects

Collaborate
to Innovate



[1] We give you
a very quick
starting point:

Project ID	Priority	Project Status	Health Indicator	Time Indicator	Cost Indicator	Quality Indicator	% Complete
<input type="checkbox"/> Systems Projects	High	In Progress	Green	Red	Yellow	Green	75%
<input type="checkbox"/> Upgrade Hardware	Normal	In Progress	Green	Green	Green	Green	10%
<input type="checkbox"/> Install New OS	High	In Progress	Green	Red	Yellow	Green	35%
<input type="checkbox"/> Training for Finance Dept	Normal	In Progress	Green	Green	Green	Green	5%
<input type="checkbox"/> Hardware Inventory	Normal	In Progress	Green	Red	Green	Yellow	10%
<input type="checkbox"/> Setup Server Farm	High	In Progress	Red	Green	Green	Green	50%

Project Tracking

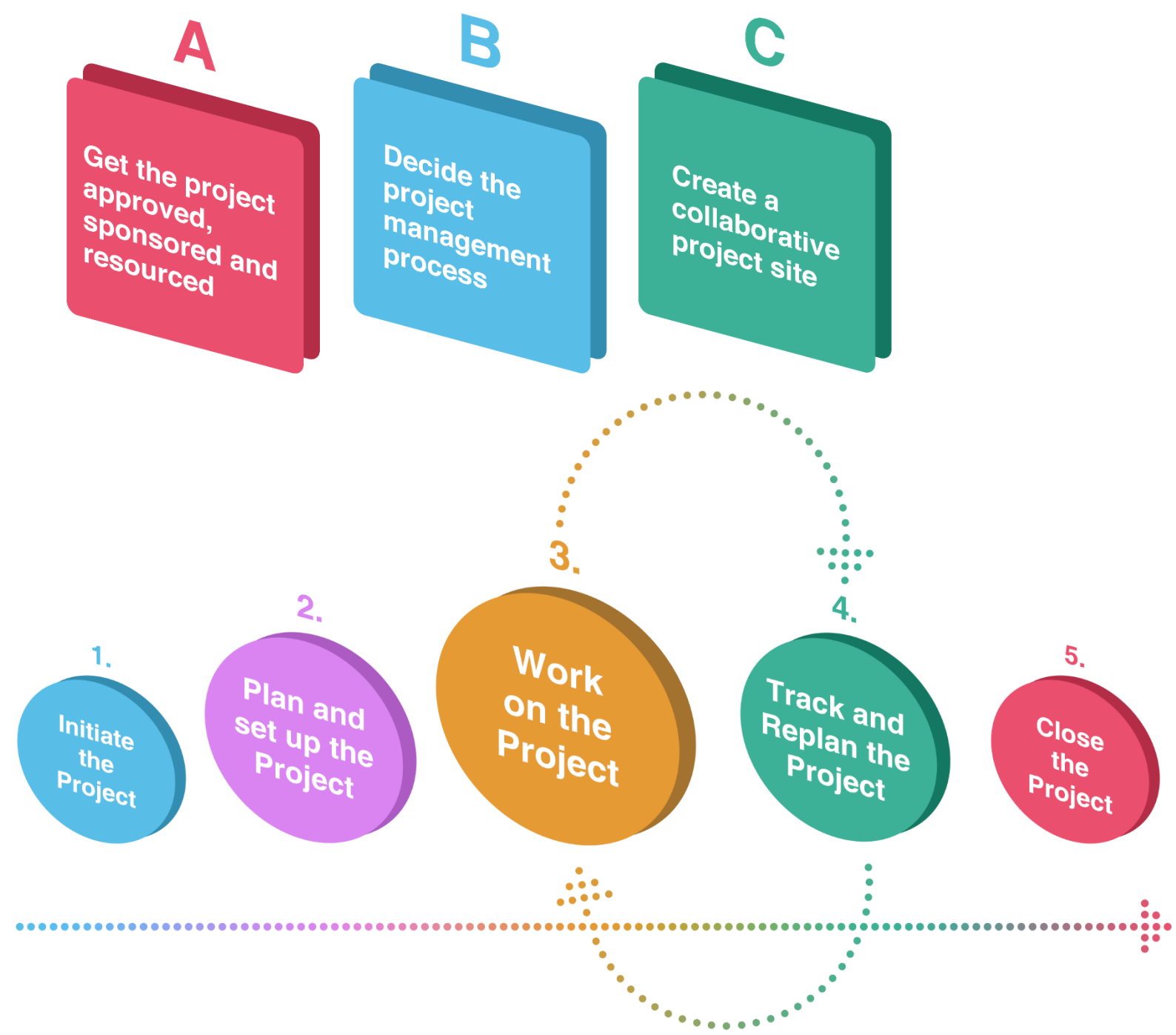
Projects Tracker

!	<input type="checkbox"/>	Health	Time	Cost	Quality	Project Link ID	% Complete	Start Date	Finish Date
!	<input type="checkbox"/>	✓	✗	!	✓	Systems Projects	75%	3/20/2016	9/20/2016
	<input type="checkbox"/>	✓	✓	✓	✓	Upgrade Hardware	10%	3/20/2016	8/20/2016
!	<input type="checkbox"/>	✓	✗	!	✓	Install New OS	35%	3/21/2016	12/10/2016
	<input type="checkbox"/>	✓	✓	✓	✓	Training for Finance Dept	5%	3/22/2016	9/23/2016
	<input type="checkbox"/>	✓	✗	✓	!	Hardware Inventory	10%	3/23/2016	4/21/2016
!	<input type="checkbox"/>	✗	✓	✓	✓	Setup Server Farm	50%	3/24/2016	6/25/2016

Collaborate
to Innovate



[2] We then move you to a model with five stages and three steps in each stage.



Collaborate
to Innovate



LOW ADOPTION

- Perhaps you just use the five high level stages as your guide:
 1. Initiate the Project
 2. Plan and Setup the Project
 3. Work the Project
 4. Track and Re-Plan the Project
 5. Close the Project.

MEDIUM ADOPTION

HIGH ADOPTION

[3] We suggest you use all of this to build your own model (with collaborative tool support).

Lead to Succeed

PERSONAL LEADERSHIP: Manage Your Energy

Personal Leadership

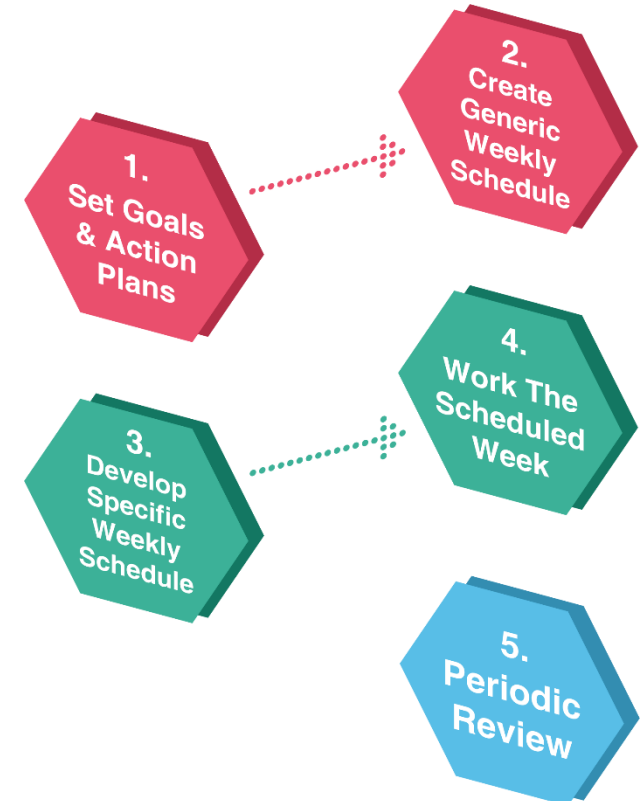
Situational Leadership

Cultivate Leadership
Approaches



Lead
to Succeed

PERSONAL LEADERSHIP: Manage Your Time



Personal Leadership



Situational Leadership



Cultivate Leadership
Approaches

Lead
to Succeed

PERSONAL LEADERSHIP - Know Your Personality

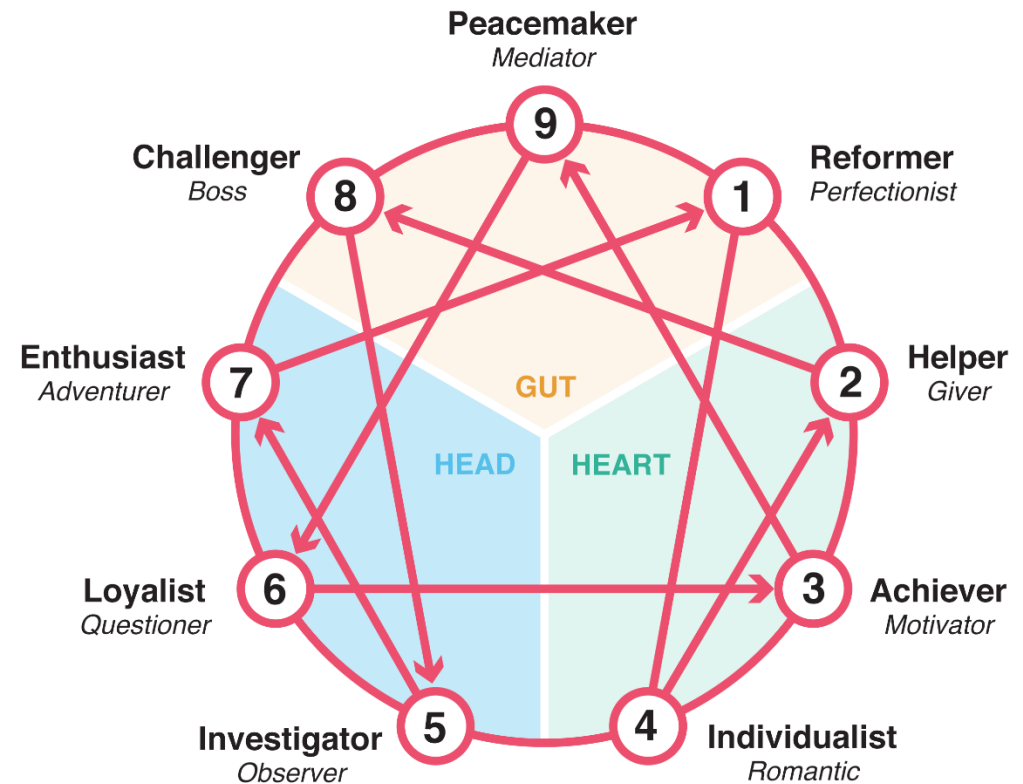
Personal Leadership



Situational Leadership



Cultivate Leadership
Approaches



Lead to Succeed

PERSONAL LEADERSHIP - Sharpen Your Attitude: Nine Elements

Personal Leadership



Situational Leadership



Cultivate Leadership
Approaches



Lead to Succeed

SITUATIONAL LEADERSHIP – Manage Meetings

Personal Leadership



Situational Leadership



Cultivate Leadership
Approaches

Tip 1 of 10:

“We will have DAFT meetings and we will be clear on: Desired outcome, Agenda, Facilitator and Take Aways.”

Lead
to Succeed

SITUATIONAL LEADERSHIP: Make Good
Decisions

Personal Leadership



Situational Leadership



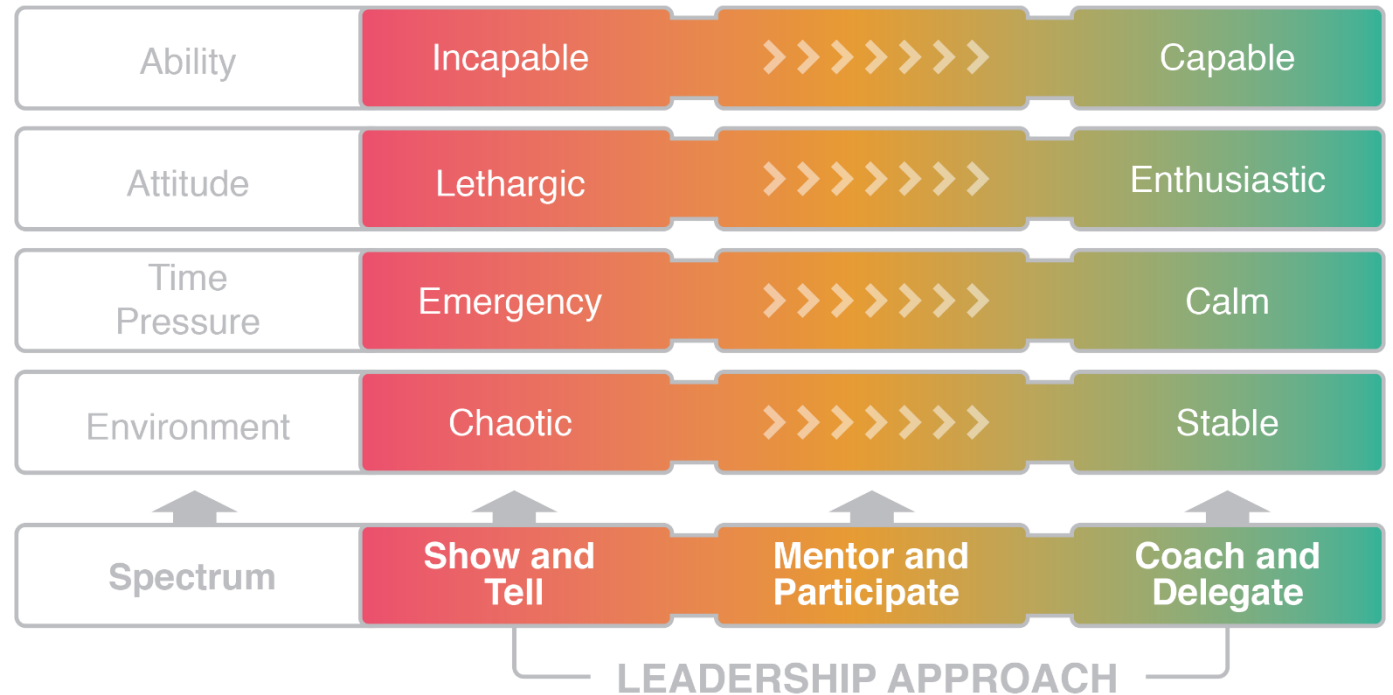
Cultivate Leadership
Approaches

Head centred	More logical in our reasoning	I think, therefore I am
Heart centred	More emotional about life	I feel, therefore I am
Gut centred	Just know and do not think or feel as much	I know, therefore I am

Lead
to Succeed

Cultivate Leadership Approaches

Personal Leadership
—●—
Situational Leadership
—●—
Cultivate Leadership Approaches



Recognize the City / Place?



Rome was
not built
in a
day...but
it was
built!



Start



Evolve



Evolve to Grow

REPetition
is a key to
mastery



Research, learn, train, study and
make a conscious decision on
what practices you wish to
implement, try out or sharpen.

Exercise, experience,
experiment, action,
try, practice.

Post-mortem, reflect,
review.



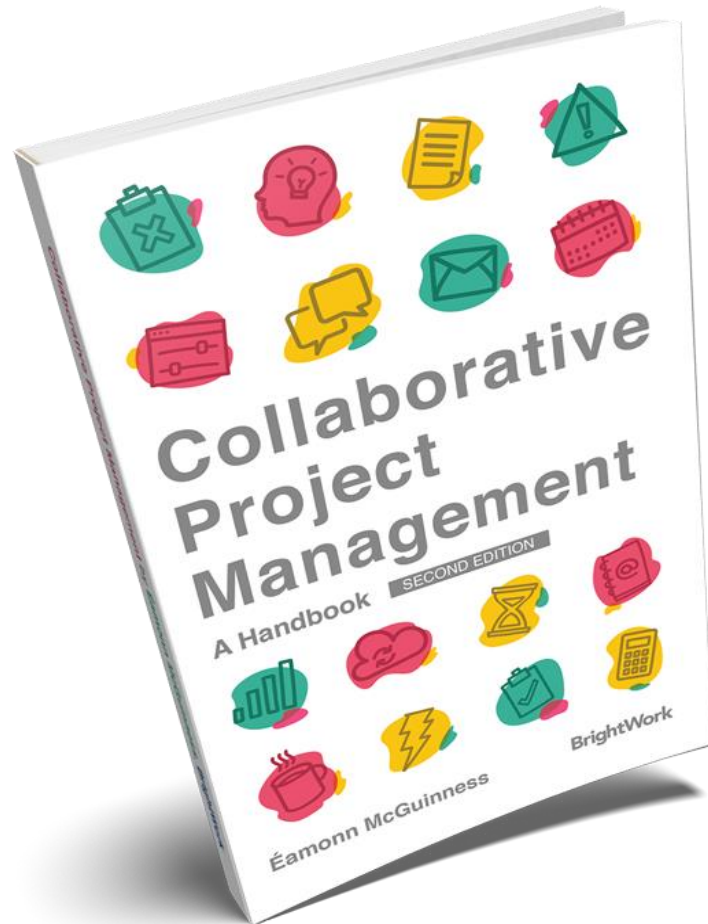
IMAGINE!



REP this “Common Sense” Handbook

One week and one practice at a time

BrightWork



- Purchase from Amazon (paperback and Kindle)
- The entire proceeds of this book (and not just the profits) will go to [Concern Worldwide](https://www.concernworldwide.org/), an organization dedicated to working with the world's poorest people to help transform lives.
- Download from www.brightwork.com

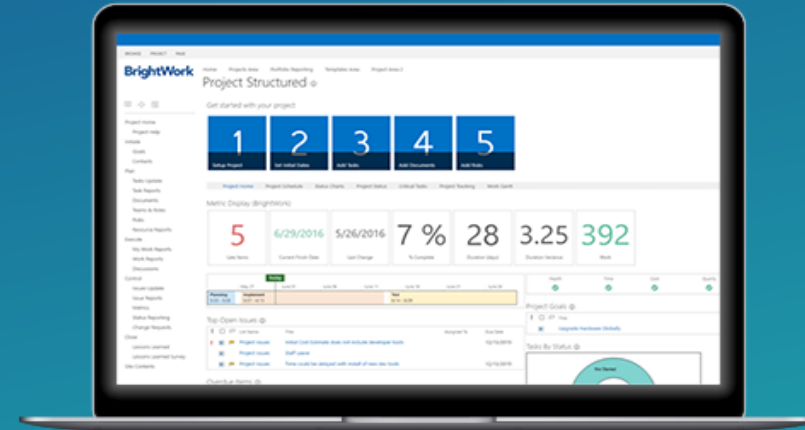
Project Management Success, on SharePoint and Office 365

BrightWork is a SharePoint project management application that includes a range of best-practice templates and advanced cross-project reporting.

Try it Free Now!

Schedule a Demo

Watch our 1 minute movie



Free Project Management Templates

Manage Projects on Office 365 and SharePoint 2016, 2013 and 2010

Get Free Templates



THANK YOU FOR ATTENDING!

ASK QUESTIONS NOW!



Want to take the next steps?
SCHEDULE A CUSTOM DEMO!

BrightWork